

**MINUTES** of Euxton Parish Council Full Council Meeting held on 16 October 2025 from 7.15pm at Annexe, Euxton PC Community Centre, Wigan Road, Euxton.

Present: Cllr K Reed (Chairman)      Cllr A Riggott      Cllr D Maltman  
            Cllr B Duckworth              Cllr D Rigg          Cllr G Vickers  
            Cllr P Fellows                    Cllr V Thornhill      Cllr S Walker  
   Cllr Turner after item 5.1

Residents: 5  
Clerks: D Platt, L Hardman

1. Apologies

Cllr E Jones, I Hamer, A Oddy, P Morton, R Peers, B Williamson, J Williamson.

No apologies received Cllr H Tune.

2. Declarations of Interest and Dispensation Considerations

No declarations.

3. Minutes of Council Meetings

**Resolved:** Minutes of the Full Council Meeting held on 18 September 2025 were agreed to be an accurate record to be signed by the Chairman.

Chair informed that item 8 would be brought forward to after item 4.

4. Public Participation

No questions.

8. Canary Girls funding and support request for a project

**Resolved:** Council agreed to a grant of £1350 for the materials for the Canary Girl project and the additional request for a separate page on the website to host more information via a QR code on the display boards

5. Statutory Business

5.1 Councillor vacancies

**Resolved:** Members voted to co-opt on to the Council Mrs Christine Turner.

Cllr Turner signed a 'Declaration of Acceptance of Office' and joined the Council.

5.2 Planning – Consider planning report from Lead Member for Planning, approve and ratify responses made between meetings or to meet deadlines.

941 – standard TPO letter 1, 2 & 3.

**Resolved:** Members agreed with the responses and required actions detailed above.

6. Financial Items

6.1 Approve Expenditure list for this month and any submitted after the agenda.

Members raised queries on the insurance, which, due to an outstanding claim could not go out for quotation, the update is that it should be settled soon and next year (September time) Council can get quotations from other companies.

**Resolved:** Council approved the listed expenditures.

6.2 Receive finance reports circulated – withdrawn.

6.3 CIL update report

Council noted the updated that there were no CIL monies to be received this October and at the present moment, none coming in April 2026.

Members asked about the timescale for spending what has been received – this is noted on the CIL report to keep a track of the timescales. All the monies are within the timescale by over 4 years.

7. Review and approve the 'Effectiveness of the system of Internal Audit' & 'Internal Auditor Plan' matrices

**Resolved:** Council reviewed and approved these two forms - 'Effectiveness of the system of Internal Audit' & 'Internal Auditor Plan'.

9. Village Caretaker Service – Personnel Committee proposal

**Resolved:** Council agreed to the Personnel Committees two recommendations:

- Council agree to allow the Personnel Committee to investigate acquiring a vehicle for the Village Caretaker Service and to then purchase a vehicle.
- Council agree to allocate the funds from income streams so a vehicle could be bought prior to the new precept year, up to £10,500.

10. Matters for Information

Cllr AR mentioned the offer from LCC to look at war memorials – it is unsure what LCC want to do or not do from this offer and if he receives information he will pass to the Clerk. AR also asked if the parish had signed up to the 'casework' system and the Clerk informed of the questions returned to this query and would copy these to him.

Cllr PF asked if empty untidy properties were looked at by anyone. The Clerk will report the empty property and have the caretakers visit the area to see if any tidying can be done at the kerbside.

Cllr DR reported the dog waste bin had gone from Milestone. Clerk informed that Chorley had been phasing the red bins out as bagged dog waste can go in litter bins.

Cllr SW asked about the issue of yellow PPE pants being worn at the roadside. Clerk reported these will be supplied to the caretakers soon.

Clerk reported that the website and emails are to be migrated soon but we need to co-ordinate this action to catch as many Councillors in one go.

Cllr BD asked regarding the large security fencing around the new Police property on Euxton Lane as they are unsightly and the arrival of containers will need planning permission. Clerk will investigate.

Chair KR updated the meeting from attending the Chorley Liaison meeting last night. Discussed were the subjects of Grey Belt land, HMO's, LGA re-organisation. Link to all the information will be forwarded to all Councillors.

**11. Exclusion of Press and Public**

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and defined in Paragraph 1, Part 1 of Schedule 12A to the Local Government Act 1972. It is proposed that, because of the confidential nature of the business to be transacted the press and public are excluded from the forthcoming items of business.

**12. Village Caretaker Service updates**

Chair of Personnel Committee updated Council on recent activity.

Two members of the team have retired and a gift for each will be sought.

The team is one person down and recruitment may likely wait until the Spring.

A Personnel Committee will be arrange for as soon as possible.

Chairman declared the meeting closed.

8.30pm

APPENDIX 1 – Expenditure list (item 6.1)

## Euxton Parish Council

Item 6.1

## EXPENDITURE

Payments for Sep/October 2025

Supplier	Description	£.
Salaries	September	9797.00
Duncan Ross Ltd	Pitch works	936.00
Lebara mobile	Mobile	4.95
Easywebsites	Website, emails Sep	93.72
EE Mobile	Mobile Aug	120.34
CBTC	Office Aug	461.76
BrightHR	Software	28.80
Scribe	Software	66.00
SSE	Electricity	114.96
Peoples Partnership	Pensions Aug	436.17
Water Plus	Water	37.51
Water Plus	Water	14.62
Burt Wesley Waste	Allotment removal	336.00
CBTC	Office	13.85
Ingleside Enterprise	Newsletter circulation	390.00
Tesco	Fuel	13.85
HMRC	Tax & NI payment Aug	2809.24
SSE	Electricity	360.45
SLCC	Dty Clk Membership	183.00
PKF Auditors	External Audit fee	1008.00
BD Print	Newsletter printing	1079.00
BT	Telephony	183.34
HMRC	Tax & NI payment Sept	3447.90
Unity Bank	Charges	11.25
SLCC	Dty Clk Membership	7.00
EE Mobile	Mobile Sept	120.34
Peoples Partnership	Pensions Sep	109.32
Post Office	Stamps	217.50
CBTC	Office Sep	275.61
Sharrocks	Equipment	156.55
Play & Leisure	Parts	386.11
Sharrocks	Equipment	22.32
Specialist Aquatic Svs	Pond training	250.00
Elixir Garden Supplies	Pond treatment	191.92
Origin Amenity	Bowling green treatment	484.80
C&W Berrys	Hardware	139.99
LCC	Orchard signages/install	1270.80
CDC	Skatepark drain work	96.00
RBS	Bank charges	7.35
Lostock Skip hire	Skip allotment	190.00
Lostock Skip hire	Skip village	411.00
Greens	Allotment toilet	144.00
CBTC	Office Oct	275.61
Scribe	Software	66.00
Easywebsites	Website, emails Oct	91.08
Studholme Bell	Salary svs	306.00
Proludic	Play parts	44.12
Arthur Gallaghers	Insurance	6876.28
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